

# AUTO CR - LOG SUMMARY #1072847

TYPE: CR

## Incident Finding / Overall Case Finding

Description of Incident	Finding	Entered By	Entered Date
	SUSTAINED	ROUSSELL, JAMES	16-JUN-2015

## Reporting Party Information

	Role	Name	Star No.	Emp No.	UOA / UOD	Position	Sex	Race	Address	Phone
CPD Employee	Reporting Party Third Party	MC LAIN, SCOTT P	328		002 /	LIEUTENANT OF POLICE	M	WHI		

## Incident Information

Incident From Date/Time	Address of Incident	Beat	Dist. Of Occurrence	Location Code	Location Description
18-SEP-2014 10:00 - 06-DEC-2014 10:00	5101 S WENTWORTH AVE, CHICAGO, IL 60609	0225	002	280 - POLICE FACILITY/VEH PARKING LOT	

## Accused Members

	Role	Name	Star No.	Emp No.	UOA / UOD	Position	Status	Initial / Intake Allegation
CPD Employee	Accused	NICHOLS, MONIKA	50054		002 /	CROSSING GUARDOFF Duty		It is reported that the accused is thirty days beyond being in compliance with Indebtness to the City which is a violation of Employee Resource #E01-07.

## Other Involved Parties

	Role	Name	Star No.	Emp No.	UOA / UOD	Position	Sex	Race	Address	Phone
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## Involved Party Associations

Role	Rep. Party Name	Related Person	Relationship
Reporting Party Third Party	MC LAIN, SCOTT P	NICHOLS, MONIKA	CO-WORKER

## Incident Details

CR Required?		Manner Incident Received?	PAX
Confidential?		Biased Language?	N
Extraordinary Occurrence?	N	Bias Based Profiling?	N
Police Shooting (U)?	N	Alcohol Related?	N
Non Disciplinary Intervention:	N	Pursuit Related?	N
Initial Assignment:	IAD	Violence in Workplace?	N
Notify IAD Immediately?	N	Domestic Violence?	N
EEO Complaint No.:			
Civil Suit No.:		Civil Suit Settled Date:	
Notify Chief Administrator?	N	Notify Chief?	
Notify Coordinator?		Notification Does Not Apply?	Y
Notification Other?	N		
Notification Comments:			

## Incident Category List

Incident Category	Primary?	Initial?
10J - GROUP 10 - OPERATION/PERSONNEL VIOLATIONS (ON DUTY) NEGLECT OF DUTY	Y	N
10J - GROUP 10 - OPERATION/PERSONNEL VIOLATIONS (ON DUTY) NEGLECT OF DUTY	Y	Y

## Investigator History

## Investigator History

Investigator	Type	Assigned Team	Assigned Date	Scheduled End Date	Investigation End Date	No. of Days
BRECKENRIDGE, CHARLES	Primary	GENERAL INVESTIGATION SECTION	10-DEC-2014	09-APR-2015	17-MAR-2015	97
STEHLIK, JOSEPH	Supervisor	GENERAL INVESTIGATION SECTION	10-DEC-2014	09-JAN-2015	17-MAR-2015	

## Extension History

Name	Previous Scheduled End Date	Extended Scheduled End Date	Date Certified Letter Sent	Reason Selected	Explanation	Extension Report Date	Approved By	Approved Date	Approval Comments
BRECKENRIDGE, CHARLES	10-MAR-2015	09-APR-2015		OTHER (DESCRIBE)	Pre-Disciplinary Hearing Rescheduled for 18 March 2015, due to Reporting Agent being on the Medical.	16-MAR-2015	STEHLIK, JOSEPH	17-MAR-2015	OK
BRECKENRIDGE, CHARLES	08-FEB-2015	10-MAR-2015		OTHER (DESCRIBE)	Reporting Agent allowing accused time to make payment. Accused entered payment plan and it was approved on 26 January 2015. Statement scheduled for 25 February 2015.	19-FEB-2015	STEHLIK, JOSEPH	19-FEB-2015	OK
BRECKENRIDGE, CHARLES	09-JAN-2015	08-FEB-2015		OTHER (DESCRIBE)	Accused served with formal charges and allegations on 13 January 2015. Allowed until 27 February to pay debt and give statement.	14-JAN-2015	STEHLIK, JOSEPH	14-JAN-2015	OK

## Current Allegations

Accused Name	Seq. No.	Allegation	Category	Subcategory	Finding
NICHOLS, MONIKA	1	It is alleged by Lieutenant Scott McLAIN #328, Unit 002, that the accused Crossing Guard Monika L. NICHOLS, Employee #65533, received a written order &#65533;#65533; Notice of Indebtedness form, referencing Employee Resource Order E01-07, on 18 September 2014 and failed to come into compliance within 30 days of being notified of her Indebtedness to the City Chicago.	010 GROUP 10 - OPERATION/PERSONNEL VIOLATIONS (ON DUTY)	NEGLECT OF DUTY	SUSTAINED

## Situations (Allegation Details)

Accused Name	Alleg. No.	Situation	Victim/Offender Armed?	Weapon Types	Weapon Other	Weapon Recovered?	Deceased?
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## Status History

Resulting Status	Status Date/Time	Created By	Position	UOA / UOD	Comments
CLOSED/FINAL	14-JUN-2016 01:52	HIKSON, BRIGID	POLICE OFFICER	121 /	
PENDING FINANCE DIVISION RESPONSE	16-JUN-2015 01:00	WALTER, MARK	POLICE AGENT	121 /	
PENDING REVIEW AFTER SUPERINTENDENT DECISION	16-JUN-2015 09:43	ROUSSELL, JAMES	SUPT'S CHIEF OF STAFF	111 /	
PENDING SUPERINTENDENT DECISION	27-MAY-2015 10:24	WALTER, MARK	POLICE AGENT	121 /	
PENDING ACCUSED APPEAL	13-MAY-2015 01:34	RIVERA, JUAN	CHIEF	121 /	
PENDING ASSISTANT DEPUTY SUPERINTENDENT REVIEW	13-MAY-2015 12:31	MUZUPAPPA, PHYLLIS	SERGEANT OF POLICE	121 /	
PENDING ADVOCATE SECOND REVIEW	06-MAY-2015 11:15	WALTER, MARK	POLICE AGENT	121 /	
PENDING REVIEW AFTER COMMAND CHANNEL (I.A.D.)	04-MAY-2015 01:55	MC NAUGHTON, DAVID	DEP CHIEF	211 /	
PENDING COMMAND CHANNEL REVIEW	24-MAR-2015 10:22	WILLIAMS, TERENCE	COMMANDER	002 /	
PENDING COMMAND CHANNEL REVIEW	24-MAR-2015 09:41	SUSNIS, MAUREEN	SERGEANT OF POLICE	121 /	
PENDING ADVOCATE REVIEW	24-MAR-2015 09:40	WALTER, MARK	POLICE AGENT	121 /	
PENDING REVIEW INCIDENT (I.A.D./DISTRICT USE)	17-MAR-2015 10:23	STEHLIK, JOSEPH	SERGEANT OF POLICE	121 /	
PENDING LIEUTENANT REVIEW	17-MAR-2015 10:23	STEHLIK, JOSEPH	SERGEANT OF POLICE	121 /	
PENDING PRE-DISCIPLINARY HEARING OUTCOME	17-MAR-2015 10:21	STEHLIK, JOSEPH	SERGEANT OF POLICE	121 /	
PENDING PRE-DISC. HEARING APPLICABLE (I.A.D. or D/U)	17-MAR-2015 10:19	STEHLIK, JOSEPH	SERGEANT OF POLICE	121 /	

## Status History

Resulting Status	Status Date/Time	Created By	Position	UOA / UOD	Comments
PENDING INVESTIGATIVE REVIEW	17-MAR-2015 10:16	BRECKENRIDGE, CHARLES	POLICE AGENT	121 /	
PENDING INVESTIGATION	10-DEC-2014 11:17	TIERNEY, JOHN	SERGEANT OF POLICE	121 /	
PENDING ASSIGN INVESTIGATOR	09-DEC-2014 07:07	CLARK, SUSAN	LIEUTENANT OF POLICE	121 /	
PENDING APPROVE TEAM	08-DEC-2014 03:01	BOYD, SHARON	POLICE OFFICER	121 /	
PENDING ASSIGN TEAM	06-DEC-2014 03:41	MARZULLO, DAVID	SUPERVISING INV COPA	113 /	
PENDING SUPERVISOR REVIEW	06-DEC-2014 11:59	SANDERS, ERICA	INVESTIGATOR 3 COPA	113 /	
PRELIMINARY	06-DEC-2014 11:59	SANDERS, ERICA	INVESTIGATOR 3 COPA	113 /	

## Attachments

No.	Type	Related Person	No. of Pages	Narrative	Original in File	Entered By	Entered Date/Time	Status	Approve Content	Approve Inclusion
1	FACE SHEET					SANDERS, ERICA	06-DEC-2014 11:59			
1	INVESTIGATION					BRECKENRIDGE, CHARLES	10-DEC-2014 01:17			
2	CONFLICT CERTIFICATION					BRECKENRIDGE, CHARLES	10-DEC-2014 01:17			
3	DOCUMENTS - INVESTIGATION		1	Sworn Affidavit, "Not Required"	Y	BRECKENRIDGE, CHARLES	19-FEB-2015 11:13	APPROVED		
4	DOCUMENTS - INVESTIGATION		1	Initiation Report of LT. Scott McLAIN #328, Unit 002	Y	BRECKENRIDGE, CHARLES	19-FEB-2015 11:15	APPROVED		
5	DOCUMENTS - INVESTIGATION		2	Unit Signature Roster and Indebtedness Form Signed 18 September 2014	Y	BRECKENRIDGE, CHARLES	19-FEB-2015 11:16	APPROVED		
6	DOCUMENTS - INVESTIGATION		2	Unit Signature Roster and Indebtedness Form Signed 13 January 2015	Y	BRECKENRIDGE, CHARLES	19-FEB-2015 11:18	APPROVED		
7	DOCUMENTS - INVESTIGATION		3	Administrative Rights and Related Documents per Unit II Agreement (10 day notice)	Y	BRECKENRIDGE, CHARLES	19-FEB-2015 11:19	APPROVED		
8	DOCUMENTS - INVESTIGATION		2	Accused Served with Allegations on 13 January 2015	Y	BRECKENRIDGE, CHARLES	19-FEB-2015 11:21	APPROVED		
9	DOCUMENTS - INVESTIGATION		8	Statement of Accused Crossing Guard Monika NICHOLS and Related Documents	Y	BRECKENRIDGE, CHARLES	25-FEB-2015 11:31	APPROVED		
10	DOCUMENTS - INVESTIGATION		1	Voluntary Payroll Deduction Agreement signed by Monika NICHOLS	Y	BRECKENRIDGE, CHARLES	25-FEB-2015 11:32	APPROVED		
11	DOCUMENTS - INVESTIGATION		1	CLEAR Personnel Check for Monika NICHOLS	Y	BRECKENRIDGE, CHARLES	25-FEB-2015 11:33	APPROVED		
12	DOCUMENTS - INVESTIGATION		7	Employee Resource E01-01, titled Indebtedness to the City of Chicago	Y	BRECKENRIDGE, CHARLES	25-FEB-2015 11:35	APPROVED		
13	DOCUMENTS - INVESTIGATION		4	Penalty Package	Y	BRECKENRIDGE, CHARLES	17-MAR-2015 09:15	APPROVED		
14	DOCUMENTS - INVESTIGATION		2	Pre-Disciplinary Hearing	Y	BRECKENRIDGE, CHARLES	17-MAR-2015 09:16	APPROVED		
	DOCUMENTS - INVESTIGATION		5	Closing Package	Y	BRECKENRIDGE, CHARLES	17-MAR-2015 10:05	APPROVED		

## Review Incident

Review Type	Accused/Involved Member Name	Result Type	Reviewed By	Position	Unit	Review Date	Remarks
ASSISTANT DEPUTY SUPERINTENDENT REVIEW	NICHOLS, MONIKA	SUBMITTED	RIVERA, JUAN	CHIEF	121	13-MAY-2015 01:34	
ASSISTANT ADVOCATE REVIEW	NICHOLS, MONIKA	SUBMITTED	WALTER, MARK	POLICE AGENT	121	06-MAY-2015 11:15	CCR concurred. To Chief.
ASSISTANT ADVOCATE REVIEW		SUBMITTED	WALTER, MARK	POLICE AGENT	121	24-MAR-2015 09:40	Sent out to CCR.
LIEUTENANT REVIEW		SUBMITTED	STEHLIK, JOSEPH	SERGEANT OF POLICE	121	17-MAR-2015 10:23	
PRE-DISCIPLINARY HEARING		SUBMITTED	STEHLIK, JOSEPH	SERGEANT OF POLICE	121	17-MAR-2015 10:23	
SERGEANT REVIEW		SUBMITTED	STEHLIK, JOSEPH	SERGEANT OF POLICE	121	17-MAR-2015 10:21	
SERGEANT REVIEW		SUBMITTED	STEHLIK, JOSEPH	SERGEANT OF POLICE	121	17-MAR-2015 10:19	

## Review Accused

## Review Accused

Review Type	Accused/Involved Member Name	Result Type	Reviewed By	Position	Unit	Review Date	Remarks
ADVOCATE OFFICE CLOSING STEPS	NICHOLS, MONIKA	SUBMITTED	HIXSON, BRIGID	POLICE OFFICER	121	14-JUN-2016 01:52	Close to Records
FINANCE DIVISION RESPONSE	NICHOLS, MONIKA	SUBMITTED	ALI-KELLEY, YASMINE	MANAGER POL PAYROLL	122	14-JUN-2016 11:53	
FINANCE DIVISION RESPONSE	NICHOLS, MONIKA	ACCEPTED/SAVED	WHITTED, JACKIE	ASST MANGR POL PR	122	06-APR-2016 09:46	Mailed suspension dates to unit 01 Apr 16.
FINANCE DIVISION RESPONSE	NICHOLS, MONIKA	ACCEPTED/SAVED	WHITTED, JACKIE	ASST MANGR POL PR	122	05-APR-2016 11:43	
FINANCE DIVISION RESPONSE	NICHOLS, MONIKA	ACCEPTED/SAVED	WHITTED, JACKIE	ASST MANGR POL PR	122	04-APR-2016 11:37	
FINANCE DIVISION RESPONSE	NICHOLS, MONIKA	ACCEPTED/SAVED	WHITTED, JACKIE	ASST MANGR POL PR	122	04-APR-2016 11:31	Mailed with suspension dates 01 Apr 16.
FINANCE DIVISION RESPONSE	NICHOLS, MONIKA	ACCEPTED/SAVED	WHITTED, JACKIE	ASST MANGR POL PR	122	16-MAR-2016 11:50	Mailed with options form 15 March 2016.
FINANCE DIVISION RESPONSE	NICHOLS, MONIKA	ACCEPTED/SAVED	WHITTED, JACKIE	ASST MANGR POL PR	122	11-SEP-2015 05:20	mailed notification with option form
REVIEW AFTER SUPERINTENDENT DECISION	NICHOLS, MONIKA	SUBMITTED	WALTER, MARK	POLICE AGENT	121	16-JUN-2015 01:00	
SUPERINTENDENT DECISION	NICHOLS, MONIKA	SUBMITTED	ROUSSELL, JAMES	DEPUTY DIRECTOR	111	16-JUN-2015 09:43	
ADVOCATE OFFICE ACCUSED REVIEW	NICHOLS, MONIKA	SUBMITTED	WALTER, MARK	POLICE AGENT	121	27-MAY-2015 10:24	CCR concurred.
ADVOCATE REVIEW	NICHOLS, MONIKA	SUBMITTED	MUZUPAPPA, PHYLLIS	SERGEANT OF POLICE	121	13-MAY-2015 12:31	
COMMAND CHANNEL REVIEW	NICHOLS, MONIKA	SUBMITTED	MC NAUGHTON, DAVID	DEP CHIEF	115	04-MAY-2015 01:55	
COMMAND CHANNEL REVIEW	NICHOLS, MONIKA	SUBMITTED	WILLIAMS, TERENCE	DEP CHIEF	140	24-MAR-2015 10:22	
ADVOCATE REVIEW	NICHOLS, MONIKA	SUBMITTED	SUSNIS, MAUREEN	LIEUTENANT OF POLICE	196	24-MAR-2015 09:41	CCR
PRE-DISCIPLINARY HEARING	NICHOLS, MONIKA		STEHLIK, JOSEPH	SERGEANT OF POLICE	121	17-MAR-2015 09:03	Hearing held no new evidence.

## Accused Finding History

Accused	Allegation	Reviewed By	Reviewed Date/Time	CCR?	Concur?	Finding	Finding Comments
NICHOLS, MONIKA	1. It is alleged by Lieutenant Scott McLAIN #328, Unit 002, tha...	ROUSSELL, JAMES	16-JUN-2015 09:43			SUSTAINED	
NICHOLS, MONIKA	1. It is alleged by Lieutenant Scott McLAIN #328, Unit 002, tha...	RIVERA, JUAN	13-MAY-2015 01:34		Y	SUSTAINED	
NICHOLS, MONIKA	1. It is alleged by Lieutenant Scott McLAIN #328, Unit 002, tha...	MC NAUGHTON, DAVID	04-MAY-2015 01:55	Y	Y	SUSTAINED	
NICHOLS, MONIKA	1. It is alleged by Lieutenant Scott McLAIN #328, Unit 002, tha...	WILLIAMS, TERENCE	24-MAR-2015 10:22	Y	Y	SUSTAINED	
NICHOLS, MONIKA	1. It is alleged by Lieutenant Scott McLAIN #328, Unit 002, tha...	BRECKENRIDGE, CHARLES	17-MAR-2015 10:16			SUSTAINED	

## Accused Penalty History

Accused	Reviewed By	Reviewed Date/Time	CCR?	Concur?	Penalty	Penalty Comments
NICHOLS, MONIKA	ROUSSELL, JAMES	16-JUN-2015 09:43			SUSPENSION 2 Day(s)	
NICHOLS, MONIKA	RIVERA, JUAN	13-MAY-2015 01:34		Y	SUSPENSION 2 Day(s)	
NICHOLS, MONIKA	MC NAUGHTON, DAVID	04-MAY-2015 01:55	Y	Y	SUSPENSION 2 Day(s)	
NICHOLS, MONIKA	WILLIAMS, TERENCE	24-MAR-2015 10:22	Y	Y	SUSPENSION 2 Day(s)	
NICHOLS, MONIKA	STEHLIK, JOSEPH	17-MAR-2015 10:19			SUSPENSION 2 Day(s)	

## Findings

Accused Name	Allegations	Category	Concur?	Findings	Comments
NICHOLS, MONIKA	It is alleged by Lieutenant Scott McLAIN #328, Unit 002, that the accused Crossing Guard Monika L. NICHOLS, Employee [REDACTED] received a written order &#65533;#65533; Notice of Indebtedness form, referencing Employee Resource Order E01-07, on 18 September 2014 and failed to come into compliance within 30 days of being notified of her Indebtedness to the City Chicago.	010 GROUP 10 - OPERATION/PERSONNEL VIOLATIONS (ON DUTY)		SUSTAINED	



# FACE SHEET (Notification Date: 06-DEC-2014) - LOG #1072847

TYPE: CR

## Reporting Party Information

	Role	Name	Star No.	Emp No.	UOA / UOD	Position	Sex	Race	Address	Phone
CPD Employee	Reporting Party Third Party	MC LAIN, SCOTT P	328		002 /	LIEUTENANT OF POLICE	M	WHI		

## Incident Information

Incident From Date/Time	Address of Incident	Beat	Dist. Of Occurrence	Location Code	Location Description
18-SEP-2014 10:00 - 06-DEC-2014 10:00	5101 S WENTWORTH AVE, CHICAGO, IL 60609	0225	002	280 - POLICE FACILITY/VEH	PARKING LOT

## Accused Members

	Role	Name	Star No.	Emp No.	UOA / UOD	Position	Status	Initial / Intake Allegation
CPD Employee	Accused	NICHOLS, MONIKA	50054		002 /	CROSSING GUARDOFF Duty		It is reported that the accused is thirty days beyond being in compliance with Indebtness to the City which is a violation of Employee Resource #E01-07.

## Incident Details

CR Required?		Manner Incident Received?	PAX
Confidential?		Biased Language?	N
Extraordinary Occurrence?	N	Bias Based Profiling?	N
Police Shooting (U)?	N		
Motor Vehicle (V)?		Alcohol Related?	N
Non Disciplinary Intervention:	N	Pursuit Related?	N
Initial Assignment:	IAD	Violence in Workplace?	N
Notify IAD Immediately?	N	Domestic Violence?	N
EEO Complaint No.:			
Civil Suit No.:		Notify Chief?	
Notify Chief Administrator?	N	Notification Does Not Apply?	Y
Notify Coordinator?			
Notification Other?	N		

## Initial Incident Category List

Initial Incident Category	Primary?
10J - GROUP 10 - OPERATION/PERSONNEL VIOLATIONS (ON DUTY) NEGLECT OF DUTY	Y
10J - GROUP 10 - OPERATION/PERSONNEL VIOLATIONS (ON DUTY) NEGLECT OF DUTY	Y

## Assignment History

Assigned To	Assigned Team	Investigator	Assignment Date/Time	Assigned By	Reason
IAD	GENERAL INVESTIGATION SECTION	STEHLIK, JOSEPH (SUPERVISOR)	10-DEC-2014 11:17	TIERNEY, JOHN	
IAD	GENERAL INVESTIGATION SECTION	BRECKENRIDGE, CHARLES (PRIMARY INV)	10-DEC-2014 11:17	TIERNEY, JOHN	
IAD	GENERAL INVESTIGATION SECTION	-	08-DEC-2014 15:01	BOYD, SHARON	
IAD	INTERNAL AFFAIRS DIVISION	-	06-DEC-2014 11:59	SANDERS, ERICA	

## Status History

Resulting Status	Status Date/Time	Created By	Position	UOA / UOD	Comments
CLOSED/FINAL	14-JUN-2016 01:52	HIKSON, BRIGID	POLICE OFFICER	121 /	
PENDING FINANCE DIVISION RESPONSE	16-JUN-2015 01:00	WALTER, MARK	POLICE AGENT	121 /	

## Status History

Resulting Status	Status Date/Time	Created By	Position	UOA / UOD	Comments
PENDING REVIEW AFTER SUPERINTENDENT DECISION	16-JUN-2015 09:43	ROUSSELL, JAMES	SUPT'S CHIEF OF STAFF	111 /	
PENDING SUPERINTENDENT DECISION	27-MAY-2015 10:24	WALTER, MARK	POLICE AGENT	121 /	
PENDING ACCUSED APPEAL	13-MAY-2015 01:34	RIVERA, JUAN	CHIEF	121 /	
PENDING ASSISTANT DEPUTY SUPERINTENDENT REVIEW	13-MAY-2015 12:31	MUZUPAPPA, PHYLLIS	SERGEANT OF POLICE	121 /	
PENDING ADVOCATE SECOND REVIEW	06-MAY-2015 11:15	WALTER, MARK	POLICE AGENT	121 /	
PENDING REVIEW AFTER COMMAND CHANNEL (I.A.D.)	04-MAY-2015 01:55	MC NAUGHTON, DAVID	DEP CHIEF	211 /	
PENDING COMMAND CHANNEL REVIEW	24-MAR-2015 10:22	WILLIAMS, TERENCE	COMMANDER	002 /	
PENDING COMMAND CHANNEL REVIEW	24-MAR-2015 09:41	SUSNIS, MAUREEN	SERGEANT OF POLICE	121 /	
PENDING ADVOCATE REVIEW	24-MAR-2015 09:40	WALTER, MARK	POLICE AGENT	121 /	
PENDING REVIEW INCIDENT (I.A.D./DISTRICT USE)	17-MAR-2015 10:23	STEHLIK, JOSEPH	SERGEANT OF POLICE	121 /	
PENDING LIEUTENANT REVIEW	17-MAR-2015 10:23	STEHLIK, JOSEPH	SERGEANT OF POLICE	121 /	
PENDING PRE-DISCIPLINARY HEARING OUTCOME	17-MAR-2015 10:21	STEHLIK, JOSEPH	SERGEANT OF POLICE	121 /	
PENDING PRE-DISC. HEARING APPLICABLE (I.A.D. or D/U)	17-MAR-2015 10:19	STEHLIK, JOSEPH	SERGEANT OF POLICE	121 /	
PENDING INVESTIGATIVE REVIEW	17-MAR-2015 10:16	BRECKENRIDGE, CHARLES	POLICE AGENT	121 /	
PENDING INVESTIGATION	10-DEC-2014 11:17	TIERNEY, JOHN	SERGEANT OF POLICE	121 /	
PENDING ASSIGN INVESTIGATOR	09-DEC-2014 07:07	CLARK, SUSAN	LIEUTENANT OF POLICE	121 /	
PENDING APPROVE TEAM	08-DEC-2014 03:01	BOYD, SHARON	POLICE OFFICER	121 /	
PENDING ASSIGN TEAM	06-DEC-2014 03:41	MARZULLO, DAVID	SUPERVISING INV COPA	113 /	
PENDING SUPERVISOR REVIEW	06-DEC-2014 11:59	SANDERS, ERICA	INVESTIGATOR 3 COPA	113 /	
PRELIMINARY	06-DEC-2014 11:59	SANDERS, ERICA	INVESTIGATOR 3 COPA	113 /	

**SWORN AFFIDAVIT FOR COMPLAINT LOG INVESTIGATION**  
CHICAGO POLICE DEPARTMENT

STATE OF ILLINOIS )

COUNTY OF COOK )

CC

Location of Incident	Date	Time
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Summary of Statement(s):

I, \_\_\_\_\_ hereby state as follows:

1. I have read the above summary and/or attached statement(s) in its entirety, reviewed it for accuracy and been given an opportunity to make corrections and additions to the statement(s).
2. Under penalties as provided by law pursuant to 735 ILCS 5/1-109, I certify that the information set forth in the statement(s) above and/or attached summary are true and correct, except as to any matters therein stated to be on information and belief as to such matters, I certify as aforesaid that I verily believe the same to be true.

Print Affiant's Name

Print Witness' Name

Affiant's Signature

Witness' Signature

Date

Date

CPD-44.126 (Rev. 7/09) English

Attachment No. 3

Complaint Log No. 1072847

CPD 0268762

Bureau of Patrol  
002<sup>nd</sup> District

06 DEC 14

To: Terrence Williams  
District Commander  
002<sup>nd</sup> District

From: Scott McLain #328  
Lieutenant  
002<sup>nd</sup> District

Subject: Initiation CR # 1072847 for Indebtedness

Notifications: IPRA Investigator Sanders #113 at 06 DEC 14 / 1115 hours

Allegations: Failure to pay Indebtedness in violation of Employee Resource  
E01-07.

Date: 07 OCT 14

Location: 002<sup>nd</sup> District ( 5101 s. Wentworth ave. )

Accused: Crossing Guard Monika Nichols Emp.#92111

Complainant: Lieutenant Scott McLain star #328 Employee [REDACTED]

Summary: Reporting Lieutenant is initiating above C.R. number in that above  
accused failed to pay indebtedness within 30 days and is now in violation of  
Employee Resource Order E01-07. Accused was served the indebtedness and  
issued spar # 536625 on 07 OCT 14.

  
Lt. Scott McLain #328



UNIT SIGNATURE ROSTER  
INDEBTEDNESS SEP 2014 NOTICE

51022

## UNIT 002 District Law Enforcement

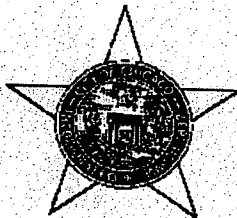
	NAME	EMPNUM	PAYTITLE	SPAR #	SIGNATURE	SIGNATURE DATE
24	GRANT MONTE		9161			
25	LOUIS MURILLO III		9161			
26	ANDRE NASH		9161			
27	MONIKA NICHOLS		9111		<i>Monika Nichols</i>	18 Sept. 14
28	MARLON NIMOCKS		9161	536330	<i>Marlon Nimocks</i>	11 SEP 14
29	BRADFORD PERRY		9161			
30	ADRIAN POLONIO		9161			
31	KEITH SAVERSON		9161			
32	BENNY SPURGEON JR		9161			
33	LEAH THOMAS		9161	536501	<i>Leah Thomas</i>	13 Sep 14
34	CLIFTON THURMAN		9161			
35	CYNTHIA TORNES		9161			
36	ROSCOE TOWNSEND JR		9161			
37	CHANA VARNADO		9161	536448	<i>Chana Varnado</i>	12 Sep 14
38	ROGER WASHINGTON		9161			
39	MICHAEL WELLS		9161	536368	<i>Michael Wells</i>	14 SEP 14
40	LA MONTE WESTLEY		9161			
41	CARMEN WHEELER		9111	536609	<i>Carmen Wheeler</i>	17 Sep 14
42	RENEE WILLIAMS		9161			
43	ROBERT WOODS		9161			

Contact Number: PAX

Bell

Email:

DEPARTMENT OF POLICE  
3510 South Michigan Avenue  
Chicago, Illinois 60653



Rahm Emanuel, Mayor  
Garry F. McCarthy, Superintendent of Police

TO: [REDACTED]  
EMPLOYEE NUMBER: [REDACTED]  
WORK UNIT: 002 [REDACTED]  
AMOUNT OWED: 520.00

**SUBJECT:** Notice of Indebtedness Employee Resource Order E01-07, Revised 13 September 2013

You are hereby notified that your name appears on a list of City employees who are identified as owing the City overdue debt as indicated below. Failure to pay just debts owed to the City constitutes a violation of Chicago Municipal Code, Chapter 1-19, Debt Due And Owing To The City, and may subject you to disciplinary action. Documentation demonstrating compliance as specified in Employee Resource Order E01-07 must be presented to the supervisor initiating the associated summary punishment, if available, or an alternate supervisor designated by the unit commanding officer, within the time frame prescribed in E01-07, Section III-E.

					Paid	Amount Due
PARK 1	[REDACTED]	13-Mar-2014	FORD	[REDACTED] EXPIRED PLATES OR TEMPORARY I	0.00	120.00
PARK 2	[REDACTED]	28-Feb-2014	OTHR	[REDACTED] SPEED VIOLATION 11+	0.00	200.00
PARK 3	[REDACTED]	6-Mar-2014	OTHR	[REDACTED] SPEED VIOLATION 11+	0.00	200.00

INQUIRIES (312)744-8447

WWW.CITYOFCHICAGO.ORG/FINANCE

FOR THOSE WHO QUALIFY, A VOLUNTARY PAYROLL DEDUCTION PLAN IS AVAILABLE THROUGH THE CPD FINANCE DIVISION FOR DEBT AMOUNTS GREATER THAN \$250.00. SEE E01-07, SECTION III-F-3. MEMBERS ARE DIRECTED TO ACKNOWLEDGE RECEIPT OF THIS NOTICE BY SIGNING BELOW.

EMPLOYEE SIGNATURE [Signature] DATE 9-18-14  
SUPERVISOR SIGNATURE / EMP. NUM [Signature] DATE 18 Sep 14

CPD - 61.227 (REVISED 09/13)

08-Sep-2014

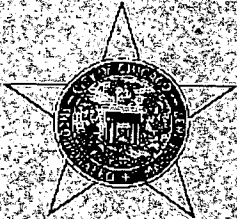
CPD 0268765

# UNIT SIGNATURE ROSTER INDEBTEDNESS DEC 2014 NOTICE

## UNIT 002 District Law Enforcement

	NAME	EMPNUM	PAYTITLE	SPAR #	SIGNATURE	SIGNATURE DATE
1	DAVID ALEGRE 3rd		9161	537734		
2	EARL BANISTER 2nd		9161	537759	E Banister	24 DEC 2014
3	CAROL BURNSIDE Guard Ext. Medical		9109		EXTENDED MEDICAL	
4	ROLAND CRAYTON 3rd		9161	537740		
5	LATUNIA DAVIS Guard		9111	537794	x Latunia Davis	06 JAN 15
6	EARL DIOBY 3rd		9161			
7	FREDERICK DRIVER 2nd		9161	537772	F Driver	4 JAN 15
8	LAWRENCE FOOTE 3rd		9122			
9	FRANCIS FRYE 2nd		9161	537724		
10	CARL GIBSON 3rd		9122			
11	QUINTON HANKS 1st		9161			
12	TEOYIE TRUDDLESTON 2nd Civ		9122	537796	Teoyie Truddleston	25 Dec 14
13	LAKEESHA JOHNSON Guard		9111	538002	x Lakeisha Johnson	06 Jan 15
14	LISA LOCKE 3rd		9161			
15	MONIKA NICHOLS Guard		9111	538079	Monika Nichols	1-13-15
16	SAMUEL SMITH 2nd		9161	537873	Sam Smith	29 DEC 15
17	BENNY SPURGEON JR 1st		9161			
18	ANDRE THOMPSON Tact		9171			
19	HOMER WALTON 2nd		9161	537723	Homer Walton	23 Dec 14
20	LA MONTE WESTLEY 3rd		9161			
21	CARMEN WHEELER Guard		9111	538001	x Carmine Wheeler	1-6-15

Unit Contact \_\_\_\_\_ Contact Number: PAX \_\_\_\_\_ Bell \_\_\_\_\_ Email: \_\_\_\_\_

**DEPARTMENT OF POLICE**3510 South Michigan Avenue  
Chicago, Illinois 60653Rahm Emanuel, Mayor  
Garry F. McCarthy, Superintendent of PoliceTO: [REDACTED]  
EMPLOYEE NUMBER: [REDACTED]  
WORK UNIT: 002  
AMOUNT OWED: 520.00**SUBJECT:** Notice of Indebtedness Employee Resource Order E01-07, Revised 13 September 2013

You are hereby notified that your name appears on a list of City employees who are identified as owing the City overdue debt as indicated below. Failure to pay just debts owed to the City constitutes a violation of Chicago Municipal Code, Chapter 1-19, Debt Due And Owing To The City, and may subject you to disciplinary action. Documentation demonstrating compliance as specified in Employee Resource Order E01-07 must be presented to the supervisor initiating the associated summary punishment, if available, or an alternate supervisor designated by the unit commanding officer, within the time frame prescribed in E01-07, Section III-E.

					Paid	Amount Due
PARK 1	[REDACTED]	13-Mar-2014	FORD	[REDACTED] EXPIRED PLATES OR TEMPORARY I	0.00	120.00
PARK 2	[REDACTED]	28-Feb-2014	OTHR	[REDACTED] SPEED VIOLATION 11+	0.00	200.00
PARK 3	[REDACTED]	6-Mar-2014	OTHR	[REDACTED] SPEED VIOLATION 11+	0.00	200.00

**INQUIRIES (312)744-8447****WWW.CITYOFCHICAGO.ORG/FINANCE**

FOR THOSE WHO QUALIFY, A VOLUNTARY PAYROLL DEDUCTION PLAN IS AVAILABLE THROUGH THE CPD FINANCE DIVISION FOR DEBT AMOUNTS GREATER THAN \$250.00. SEE E01-07, SECTION III-F-3. MEMBERS ARE DIRECTED TO ACKNOWLEDGE RECEIPT OF THIS NOTICE BY SIGNING BELOW.

EMPLOYEE SIGNATURE

*Monika Pryor*

DATE

1-13-15

SUPERVISOR SIGNATURE / EMP. NUM

*[Signature]*

#1486/4980

DATE

13 Jan 2015

CPD - 61.227 (REVISED 09/13)

17-Dec-2014

TUTT  
116 556 85

CPD 0268767

**ADMINISTRATIVE PROCEEDINGS RIGHTS**

(Statutory)

CHICAGO POLICE DEPARTMENT

GIVEN TO ACCUSED  
DATE

TIME

12-16-14

3:16 PM

NAME OF ACCUSED

RANK

STAR NO.

EMPLOYEE NO.

UNIT OF ASSIGNMENT

Cross Guard

50054

002

The law provides that you are to be advised of the following:

1. Any admission or statement made by you in the course of this hearing, interrogation or examination may be used as the basis for your suspension or as the basis for charges seeking your removal or discharge or suspension in excess of 30 days.
2. You have the right to counsel of your choosing to be present with you to advise you at this hearing, interrogation or examination and you may consult with counsel as you desire.
3. You have a right to be given a reasonable time to obtain counsel of your own choosing.
4. You have no right to remain silent. You have an obligation to truthfully answer questions put to you. You are advised that your statements or responses constitute an official police report.
5. If you refuse to answer questions put to you, you will be ordered by a superior officer to answer the questions.
6. If you persist in your refusal after the order has been given to you, you are advised that such refusal constitutes a violation of the Rules and Regulations of the Chicago Police Department and will serve as a basis for which your discharge will be sought.
7. You are further advised that by law any admission or statement made by you during the course of this hearing, interrogation or examination and the fruits thereof cannot be used against you in a subsequent criminal proceeding.

**NOTE:** Rule 14 of the Chicago Police Department's Rules and Regulations prohibits making a false report, written or oral. Making a false report, may result in separation from the Chicago Police Department.

I hereby acknowledge that I was informed of the above rights and Rule 14 of the Chicago Police Department's Rules and Regulations prior to interrogation.

Signature

**WITNESSES**P.A. Chun Bui #8099**DISTRIBUTION:****COMPLAINT LOG INVESTIGATION**

Original to investigator's file.

Copy to accused member.

COMPLAINT LOG NO. TYPE -CR

1072847

ATTACHMENT NO.

7

1043

# NOTIFICATION OF CHARGES/ALLEGATIONS

CHICAGO POLICE DEPARTMENT

GIVEN TO ACCUSED  
DATE

TIME

3:15 PM

12-10-14

NAME OF ACCUSED	RANK	STAR NO.	EMPLOYEE NO.	UNIT OF ASSIGNMENT
[REDACTED]	Crossing	50054	[REDACTED]	002

The law provides that if you are to be charged with a criminal offense or if the Department seeks separation, you are to be advised in writing of the specific illegal or improper acts alleged against or attributed to you.

Furthermore, Department policy provides that you have a right to be advised in writing of the names of complainants and allegations against you prior to any questioning of you concerning the allegation regardless of the nature of the allegation and even if the allegation is such that it will not result in the filing of criminal charges or the filing of separation charges.

Accordingly, you are advised that the following allegations have been made against you:

## COMPLAINANT(S)

1. Lieutenant Scott McLAIN #328, Unit 002

2.

3.

4.

This is to inform you that you are the subject of a registered complaint per the Agreement between the City of Chicago and the Public Safety Employees Union, Unit II, under Article 5, Section 5.2.

I hereby acknowledge receipt in writing of the charges or allegations against me.

Signature

## WITNESSES

P.A. Chun Buehner #8099

## DISTRIBUTION:

### COMPLAINT LOG INVESTIGATION

Original to investigator's file.

Copy to accused member.

COMPLAINT LOG NO. TYPE - CR

1072847

ATTACHMENT NO.

7



**WAIVER OF COUNSEL/REQUEST TO SECURE COUNSEL**  
CHICAGO POLICE DEPARTMENT

NAME OF ACCUSED [REDACTED]	RANK Crossing Guard	STAR NO. 50054	UNIT OF ASSIGNMENT 002
-------------------------------	------------------------	-------------------	---------------------------

☒ **WAIVER OF COUNSEL**

I, the undersigned, hereby acknowledge that I have received and read the charges/allegations against me and I knowingly and voluntarily wish to proceed with the hearing, examination or interrogation without having counsel of my own choosing present to advise me during this hearing, examination or interrogation.

Date-Time 12-10-14 3:10 PM Signature [REDACTED]

☐ **REQUEST TO SECURE LEGAL COUNSEL**

I, the undersigned, having been advised of my right to counsel of my own choosing at all hearings, examinations and interrogations in connection with the charges/allegations against me which have been given to me in writing and receipt of which is hereby acknowledged, elect to secure the services of counsel and agree to proceed with said hearing, examination or interrogation at

\_\_\_\_\_ hours, on \_\_\_\_\_, 20\_\_\_\_ in Room \_\_\_\_\_

\_\_\_\_\_ Chicago, Illinois, at which time said hearing, examination or interrogation shall be commenced. By placing my signature upon this statement, I affirm my wish to secure said counsel and agree to comply with Department hearing, examination or interrogation scheduled on the date aforesaid.

Date-Time \_\_\_\_\_ Signature \_\_\_\_\_

WITNESSES

P.A. Chm Bahr #3099

**DISTRIBUTION**  
COMPLAINT REGISTER INVESTIGATION

Original to investigator's file  
Duplicate to affected member

CPD-44.106 (Rev. 6/06)

COMPLAINT REGISTER NO. 1072847

ATTACHMENT NO. 7

30F3

**ADMINISTRATIVE PROCEEDINGS RIGHTS**

(Statutory)

CHICAGO POLICE DEPARTMENT

GIVEN TO ACCUSED

DATE

TIME

1-13-2015

9:55 PM

NAME OF ACCUSED

RANK

STAR NO.

EMPLOYEE NO.

UNIT OF ASSIGNMENT

Cross Guar

50054

002

The law provides that you are to be advised of the following:

1. Any admission or statement made by you in the course of this hearing, interrogation or examination may be used as the basis for your suspension or as the basis for charges seeking your removal or discharge or suspension in excess of 30 days.
2. You have the right to counsel of your choosing to be present with you to advise you at this hearing, interrogation or examination and you may consult with counsel as you desire.
3. You have a right to be given a reasonable time to obtain counsel of your own choosing.
4. You have no right to remain silent. You have an obligation to truthfully answer questions put to you. You are advised that your statements or responses constitute an official police report.
5. If you refuse to answer questions put to you, you will be ordered by a superior officer to answer the questions.
6. If you persist in your refusal after the order has been given to you, you are advised that such refusal constitutes a violation of the Rules and Regulations of the Chicago Police Department and will serve as a basis for which your discharge will be sought.
7. You are further advised that by law any admission or statement made by you during the course of this hearing, interrogation or examination and the fruits thereof cannot be used against you in a subsequent criminal proceeding.

**NOTE:** Rule 14 of the Chicago Police Department's Rules and Regulations prohibits making a false report, written or oral. Making a false report, may result in separation from the Chicago Police Department.

I hereby acknowledge that I was informed of the above rights and Rule 14 of the Chicago Police Department's Rules and Regulations prior to interrogation.

Signature

**WITNESSES**

P.A. [Signature] #8099

**DISTRIBUTION:  
COMPLAINT LOG INVESTIGATION**

Original to investigator's file.

Copy to accused member.

COMPLAINT LOG NO. TYPE -CR

1072847

ATTACHMENT NO.

8

**NOTIFICATION OF CHARGES/ALLEGATIONS**

CHICAGO POLICE DEPARTMENT

GIVEN TO ACCUSED

DATE

1-13-2015

TIME

0957

C.B.

NAME OF ACCUSED	RANK	STAR NO.	EMPLOYEE NO.	UNIT OF ASSIGNMENT
[REDACTED]	Crossing	50054	[REDACTED]	002

The law provides that if you are to be charged with a criminal offense or if the Department seeks separation, you are to be advised in writing of the specific illegal or improper acts alleged against or attributed to you.

Furthermore, Department policy provides that you have a right to be advised in writing of the names of complainants and allegations against you prior to any questioning of you concerning the allegation regardless of the nature of the allegation and even if the allegation is such that it will not result in the filing of criminal charges or the filing of separation charges.

Accordingly, you are advised that the following allegations have been made against you:

**COMPLAINANT(S)**

1. Lieutenant Scott McLAIN #328, Unit 002

2.

3.

4.

It is alleged by Lieutenant Scott McLAIN #328, Unit 002, that the accused Crossing Guard [REDACTED] Employee [REDACTED], received a written order - Notice of Indebtedness form, referencing Employee Resource Order E01-07, on 18 September 2014 and failed to come into compliance within 30 days of being notified of her indebtedness to the City of Chicago.

I hereby acknowledge receipt in writing of the charges on [REDACTED]

Signature [REDACTED]

**WITNESSES**

P.4. Chris [REDACTED] #8099

**DISTRIBUTION:  
COMPLAINT LOG INVESTIGATION**

Original to investigator's file.

Copy to accused member.

COMPLAINT LOG NO. TYPE - CR

1072847

ATTACHMENT NO.

8

**WAIVER OF COUNSEL/REQUEST TO SECURE COUNSEL**  
**CHICAGO POLICE DEPARTMENT**

NAME OF ACCUSED [REDACTED]	RANK Crossing Guard	STAR NO. 50054	UNIT OF ASSIGNMENT 002
-------------------------------	------------------------	-------------------	---------------------------

☒ **WAIVER OF COUNSEL**

I, the undersigned, hereby acknowledge that I have received and read the charges/allegations against me and I knowingly and voluntarily wish to proceed with the hearing, examination or interrogation without having counsel of my own choosing present to advise me during this hearing, examination or interrogation.

*Must report to BIA on 27 Feb 15 at 1000 hours.*

Date-Time 1-13-15 10:00AM Signature [REDACTED]

☐ **REQUEST TO SECURE LEGAL COUNSEL**

I, the undersigned, having been advised of my right to counsel of my own choosing at all hearings, examinations and interrogations in connection with the charges/allegations against me which have been given to me in writing and receipt of which is hereby acknowledged, elect to secure the services of counsel and agree to proceed with said hearing, examination or interrogation at

\_\_\_\_\_ hours, on \_\_\_\_\_, 20\_\_\_\_ in Room \_\_\_\_\_

\_\_\_\_\_ Chicago, Illinois, at which time said hearing, examination or interrogation shall be commenced. By placing my signature upon this statement, I affirm my wish to secure said counsel and agree to comply with Department hearing, examination or interrogation scheduled on the date aforesaid.

Date-Time \_\_\_\_\_ Signature \_\_\_\_\_

**WITNESSES**

P.A. Chen *[Signature]* #8099

**DISTRIBUTION**

COMPLAINT REGISTER INVESTIGATION

Original to investigator's file  
Duplicate to affected member

COMPLAINT REGISTER NO. 1072847

ATTACHMENT NO. 8

CPD-44.106 (Rev. 6/06)

*3 of 3*

**ADMINISTRATIVE PROCEEDINGS RIGHTS****(Statutory)**

CHICAGO POLICE DEPARTMENT

GIVEN TO ACCUSED

DATE

TIME

NAME OF ACCUSED

RANK

STAR NO.

EMPLOYEE NO.

UNIT OF ASSIGNMENT

Cross Guar

50054

002

The law provides that you are to be advised of the following:

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2. You have the right to counsel of your choosing to be present with you to advise you at this hearing, interrogation or examination and you may consult with counsel as you desire.
3. You have a right to be given a reasonable time to obtain counsel of your own choosing.
4. You have no right to remain silent. You have an obligation to truthfully answer questions put to you. You are advised that your statements or responses constitute an official police report.
5. If you refuse to answer questions put to you, you will be ordered by a superior officer to answer the questions.
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**NOTE:** Rule 14 of the Chicago Police Department's Rules and Regulations prohibits making a false report, written or oral. Making a false report, may result in separation from the Chicago Police Department.

I hereby acknowledge that I was informed of the above rights and Rule 14 of the Chicago Police Department's Rules and Regulations prior to interrogation.

Sign

**WITNESSES**P.A. Chris Becker #8099**DISTRIBUTION:  
COMPLAINT LOG INVESTIGATION**

Original to investigator's file.  
Copy to accused member.

COMPLAINT LOG NO. TYPE -CR

1072847

ATTACHMENT NO.

9

**NOTIFICATION OF CHARGES/ALLEGATIONS**

CHICAGO POLICE DEPARTMENT

GIVEN TO ACCUSED

DATE

TIME

2-25-15 10:28

NAME OF ACCUSED

RANK

STAR NO.

EMPLOYEE NO.

UNIT OF ASSIGNMENT

Crossing

50054

002

The law provides that if you are to be charged with a criminal offense or if the Department seeks separation, you are to be advised in writing of the specific illegal or improper acts alleged against or attributed to you.

Furthermore, Department policy provides that you have a right to be advised in writing of the names of complainants and allegations against you prior to any questioning of you concerning the allegation regardless of the nature of the allegation and even if the allegation is such that it will not result in the filing of criminal charges or the filing of separation charges.

Accordingly, you are advised that the following allegations have been made against you:

**COMPLAINANT(S)**

1. Lieutenant Scott McLAIN #328, Unit 002

2.

3.

4.

It is alleged by Lieutenant Scott McLAIN #328, Unit 002, that the accused Crossing Guard [REDACTED] Employee [REDACTED] received a written order - Notice of Indebtedness form, referencing Employee Resource Order E01-07, on 18 September 2014 and failed to come into compliance within 30 days of being notified of her indebtedness to the City of Chicago.

I hereby acknowledge receipt in writing of the charges or allegations.

Signature

**WITNESSES**

P.A. Chana Boush #8099

**DISTRIBUTION:****COMPLAINT LOG INVESTIGATION**

Original to investigator's file.

Copy to accused member.

COMPLAINT LOG NO. TYPE - CR

1072847

ATTACHMENT NO.

9



**WAIVER OF COUNSEL/REQUEST TO SECURE COUNSEL**  
**CHICAGO POLICE DEPARTMENT**

NAME OF ACCUSED	RANK	STAR NO.	UNIT OF ASSIGNMENT
	Crossing Guard	50054	002

☐ **WAIVER OF COUNSEL**

I, the undersigned, hereby acknowledge that I have received and read the charges/allegations against me and I knowingly and voluntarily wish to proceed with the hearing, examination or interrogation without having counsel of my own choosing present to advise me during this hearing, examination or interrogation.

Must report to Bureau of Internal Affairs on 5 MAR 15 for Pre-Disciplinary Hearing. at 1000.

Date-Time

2-25-15 10:27 Signature

☐ **REQUEST TO SECURE LEGAL COUNSEL**

I, the undersigned, having been advised of my right to counsel of my own choosing at all hearings, examinations and interrogations in connection with the charges/allegations against me which have been given to me in writing and receipt of which is hereby acknowledged, elect to secure the services of counsel and agree to proceed with said hearing, examination or interrogation at

\_\_\_\_\_ hours, on \_\_\_\_\_, 20\_\_\_\_ in Room \_\_\_\_\_

\_\_\_\_\_ Chicago, Illinois, at which time said hearing, examination or interrogation shall be commenced. By placing my signature upon this statement, I affirm my wish to secure said counsel and agree to comply with Department hearing, examination or interrogation scheduled on the date aforesaid.

Date-Time \_\_\_\_\_ Signature \_\_\_\_\_

WITNESSES

P.A. Chris Butler #8099

**DISTRIBUTION**

COMPLAINT REGISTER INVESTIGATION

Original to investigator's file  
Duplicate to affected member

COMPLAINT REGISTER NO. 1072847

ATTACHMENT NO. 9

CPD-44.106 (Rev. 6/06)

3 of 8

INVESTIGATIONS DIVISION  
General Investigations Section

25 February 2014  
Log #1072847

This is the statement of accused Crossing Guard [REDACTED] Employee [REDACTED]  
Unit 002 relative to an allegation made by Lieutenant Scott McLAIN #328, Unit 002,  
relative to indebtedness to the City of Chicago.

Statement is being taken at the Bureau of Internal Affairs, Investigations Division, 3510  
S. Michigan Ave., Chicago, Illinois.

Questioned  
& Typed by: Agent Charles BRECKENRIDGE #8099

Date, Time: 25 February 2015, 1030 hours

Witnessed by: None

BRECK: Please state your full name, rank, employee #, and unit of  
assignment?  
[REDACTED]: [REDACTED], Unit 002

BRECK: What is your date of appointment to the Department?  
[REDACTED]: 29 April 2003

BRECK: How long have you been assigned to your present unit?  
[REDACTED]: 2 years

BRECK: Have you been advised in writing of the charges/allegations  
made against you, the name of the complainant, the date and time  
of the incident, and your Administrative Rights?  
[REDACTED]: Yes

BRECK: Did you read and understand these charges/allegations and your  
rights?  
[REDACTED]: Yes.

BRECK: Are you now prepared to give this statement without the aid of  
counsel/representative?  
[REDACTED]: Yes.

BRECK: Do you understand that this is an official Police Department report  
and any deviation from the truth could result in an additional  
allegation being placed against you?

[REDACTED] Yes  
*MSR*

46 # 2

4068

INVESTIGATIONS DIVISION  
General Investigations Section

25 February 2015  
Log #1072847

BRECK: "Rule 14" of the Chicago Police Department's Rules and Regulations prohibits making false reports, whether written or oral. You may be separated from the Chicago Police Department if you make a false report. Do you understand?  
[REDACTED] Yes

BRECK: Are you ready to give your statement at this time?  
[REDACTED] Yes.

**BODY OF STATEMENT OF INDEBTEDNESS**

BRECK: Are you aware that it is the policy of the Chicago Police Department that all members demonstrate the highest standards of conduct in public employment and that the overdue debts to the city of Chicago is inconsistent with Department Rules and Regulations and Policy specifically E01-07, titled Indebtedness to the City of Chicago?  
[REDACTED] Yes

BRECK: According to Department Policy, Employee Resource E01-07, are you aware that all persons are required by law to pay their indebtedness to the City and that any inconsistent treatment of Department members adversely affects public perception of fair and impartial law enforcement?  
[REDACTED] Yes

BRECK: Are you also aware that the city of Chicago Personnel Rules, Rule 18, Item 52, prohibits any present City employee from having overdue debt with the City?  
[REDACTED] Yes

C.B. [Signature]

Page 2 of 5

ATTAG  
50FB

CPD 0268778

INVESTIGATIONS DIVISION  
General Investigations Section

25 February 2015  
Log #1072847

BRECK: Did you receive a notice from the Department of Revenue that you had an outstanding two tickets for speeding and an Expired Plate Parking Ticket debt to the City of Chicago as noted on this document? (Notice of Indebtedness dated 8 SEP 2014, signed by you on 18 SEP 2014)  
[REDACTED]: Yes

BRECK: When did you receive the notice from the Department of Revenue?  
[REDACTED]: I can't remember.

BRECK: Did you receive notice from the Chicago Police Department indebtedness program that you had an outstanding debt to the city of Chicago?  
[REDACTED]: Yes

BRECK: Did you acknowledge the debt to the city of Chicago by affixing your signature on two Notice of Indebtedness forms presented to you on 18 September 2014 and 13 January 2015 containing the same three tickets?  
[REDACTED]: Yes

BRECK: Were you given both of the Notice of Indebtedness forms that you signed to keep for your records?  
[REDACTED]: Yes

BRECK: Did you sign the Unit Signature Rosters?  
[REDACTED]: Yes.

BRECK: Did you receive and acknowledge a SPAR relative to your indebtedness to the City of Chicago on 7 October 2014?  
[REDACTED]: Yes.

BRECK: Were you given a direct order by Lieutenant Scott McLAIN that you must come into compliance within 30 days relative to your indebtedness?  
[REDACTED]: Yes.

BRECK: Did you also receive a To-From Subject Report regarding Employee Indebtedness Notification authored by Chief Eugene WILLIAMS of the Bureau of Administration?  
[REDACTED]: I don't remember.

C.B.-



INVESTIGATIONS DIVISION  
General Investigations Section

25 February 2015  
Log #1072847

BRECK: According to Employee Resource E01-07 it states, "Non-exempt, non-probationary members have 30 days from the date of notification to come into compliance." Did you resolve the overdue debt as required?  
[REDACTED]: Yes.

BRECK: When did you resolve the overdue debts?  
[REDACTED]: 13 January 2015

BRECK: How did you resolve the overdue debts?  
[REDACTED]: I enrolled in the City of Chicago Voluntary Payroll Deduction Agreement

BRECK: According to Employee Resource E01-07, resolution of the overdue debt must be done by documenting payments or challenges, payment in full, establishing payroll deductions, establishing a payment plan to the City Department, establishing a payment plan with City Law Firm or by providing a petition filed in Bankruptcy Court. Have you any documents that prove that you have taken any of the above actions and if so which documents do you have to present to me now?  
[REDACTED]: The voluntary payroll deduction form.

BRECK: Did you obtain a receipt from the appropriate debt collection department after resolving the debt as delineated in Department Order E01-07, Section IV,A-5?  
[REDACTED]: I filled out the payroll deduction form.

BRECK: Did you tender to the Human Resource Division any documents, photocopies of receipts, Indebtedness Payment Agreement, or other documents to demonstrate compliance within the prescribed time frame as indicated in Department Order E01-07?  
[REDACTED]: Yes.

BRECK: Who did you give said documents to?  
[REDACTED]: Joice HOWARD is on the deduction form.

BRECK: Do you have time stamped documents from Human Resource Division indicating when you turned in the documents?  
[REDACTED]: Yes.

C.B. 

INVESTIGATIONS DIVISION  
General Investigations Section

25 February 2015  
Log #1072847

BRECK: After reading this statement consisting of 5 pages and finding it  
containing the responses you have given, will you sign it?  
Yes

BRECK: Statement concluded at 1040 hours.

Copy of statement was issued to the accused.

P.A. Charles Breckenridge #8099  
Agent Charles BRECKENRIDGE #8099, Unit 121





CITY OF CHICAGO  
EMPLOYEE INDEBTEDNESS PROGRAM  
VOLUNTARY PAYROLL DEDUCTION AGREEMENT

As a City of Chicago employee I acknowledge that I am in violation of Municipal Code 2-32-392 and owe outstanding debt. For purposes of debt repayment and employer compliance only I agree to have payments deducted from my check until the debt is paid in full.

I have read and fully understand the VPD eligibility guidelines (initial)

VPD agreement is subject to approval from the Comptroller's Office (initial)

VPD agreement does NOT stop booting, driver's license suspension or water service shut-off (initial)

Name

Sign

Debt Total

\$520.00

Deduction Amount

45.00

Date

1-13-15

SSN (last 4 digit)

Home Address

Contact Number

Email Address

NONE

Department

City of Chicago

Coordinator Approval

Joyce Howard

Completed VPD forms must be submitted via email to [DOR\\_vpd@cityofchicago.org](mailto:DOR_vpd@cityofchicago.org) for processing

CHICAGO POLICE DEPT  
13 JAN 2015 10 39

444 #10  
10F)



There are currently 884 users online.

 Search

10 December 2014 1:23:14 PM

114 # 4491

**CLEAR Data Warehouse**  
**Personnel Check Sorted by Name**  
**For All Units**  
**Report Date= 12/10/2014 Requested By= [REDACTED]**

Click a Column Heading to sort the data.

LAST	FIRST	MI	SEX	RACE	BIRTH_DATE	AGE	EMPL_#	HGT	WGT	TITLE	APPTMT_DATE	SENRTY_DT	YOJ	DIST	STAR	ASGN	DTL	WATCH	LOGON_ID	EMP_TYPE
NICHOLS	MONIKA	L	F	BLK	[REDACTED]	40	[REDACTED]	507	180	9111	29-APR-2003	29-APR-2003	11	002	50054	002		2	[REDACTED]	G

This results table currently has 1 records in it.  
For Official Police Use Only! Not For Dissemination!

**INDEBTEDNESS TO THE CITY OF CHICAGO**

ISSUE DATE:	13 September 2013	EFFECTIVE DATE:	13 September 2013
RESCINDS:	15 May 2013 Version		
INDEX CATEGORY:	Employee Rights and Responsibilities		

**I. PURPOSE**

This directive:

- A. states Department policy concerning indebtedness to the City of Chicago.
- B. provides procedures for the notification and disposition of such indebtedness consistent with the City of Chicago Employee Indebtedness Program.
- C. continues:
  - 1. Notice of Indebtedness (CPD-61.227).
  - 2. City of Chicago Employee Indebtedness Program Voluntary Wage Deduction Agreement form.

**II. POLICY**

It is the policy of the Chicago Police Department that all members demonstrate the highest standards of conduct in public employment. The existence of overdue debts to the City of Chicago is inconsistent with Department Rules & Regulations and policy. Since all persons are required by law to pay their indebtedness to the City, any inconsistent treatment of Department members adversely affects public perception of fair and impartial law enforcement. The Chicago Police Department will fully participate in the City of Chicago Employee Indebtedness Program.

**III. GENERAL INFORMATION**

- A. The City of Chicago Personnel Rules, Rule 18, Item 52, prohibits any present City employee from having overdue debt with the City.
- B. All members of the Department will be included in this program.
- C. The City of Chicago, Department of Finance, will generate a timely data file, by department, of employees who have overdue debt.
- D. The Chicago Police Department will print Notices of Indebtedness from the City of Chicago, Department of Finance, data file addressed to each Department member having overdue debt. Each Notice of Indebtedness will include the amount and type of overdue debt. In addition, the Department will print a listing of indebted members and a Unit Signature Roster by control date (date established by the Human Resources Division).
- E. After notification by the Department and the completion of summary punishment:
  - 1. non-exempt, non-probationary members have 30 days from the date of notification to come into compliance.
  - 2. exempt members, probationary members (who have not completed 18 months of service), and members not represented by a collective bargaining agreement have 7 days from the date of notification to come into compliance.

**NOTE:** The initiation of summary punishment is pursuant to having outstanding debt to the City and not immediately making arrangements to address the debt. The SPAR will be processed to completion based on the initial notification of the outstanding debt and **will not** be delayed, postponed, or held in abeyance for the above time frames, while the member comes into compliance.

F. Within the time periods outlined in Item III-E, the member must resolve the overdue debt in one of the following ways, as permitted by the debt collection department's internal procedures:

1. **Document Payments or Challenges:** provide documentation to the appropriate City department(s) that the outstanding debt has already been paid or that an administrative or court hearing is pending for municipal citation(s).
  - a. Members who wish to contest the validity of a particular debt must do so at the appropriate debt collection department.
  - b. Members who wish to request a hearing for municipal citations may do so at any of the City of Chicago, Department of Finance's service centers. Service center information can be found at the City of Chicago, Department of Finance, website located at [www.cityofchicago.org/finance](http://www.cityofchicago.org/finance).
  - c. Members who believe that they have paid a citation, or that it has been dismissed by a court or the administrative hearing, may contact the City of Chicago, Department of Finance, Indebtedness Unit.
2. **Pay In Full:** pay the outstanding debt in full at the respective debt collection department(s).
3. **Payroll Deduction:** establish a voluntary, irrevocable contract with the City of Chicago, through the City of Chicago, Department of Finance, for regular, automatic payroll deductions (not to exceed a six month period), until the debt is completely paid. To participate in the program a member must have indebtedness greater than \$250.00.
  - a. To apply for voluntary payroll deduction a member will:
    - (1) contact the Chicago Police Department, Finance Division, Payroll Section.
    - (2) identify the amount of indebtedness to be paid, the City department that will receive the payroll deduction, and the length of time the deduction will be in effect (not to exceed a six month period).
    - (3) provide a copy of their Notice of Indebtedness and the City of Chicago, Department of Finance, printouts of the applicable municipal citations and/or bills, indicating the amount past due.
    - (4) contact the Chicago Police Department, Finance Division, Payroll Section, immediately, if the member decides to pay in full the debt that he or she is currently paying through a voluntary payroll deduction agreement.
    - (5) if an overpayment results under a voluntary payroll deduction agreement, contact both the:
      - (a) Chicago Police Department, Finance Division, Payroll Section, and
      - (b) City of Chicago, Department of Finance, Indebtedness Unit for refund information.
  - b. The Chicago Police Department, Finance Division, Payroll Section, will:
    - (1) ensure that the amount of the deduction is consistent with the amount sought by the City of Chicago, Department of Finance. This can be accomplished in either of two ways:
      - (a) attach the City of Chicago, Department of Finance, printouts provided by the member, or

- (b) attach a copy of the Notice of Indebtedness, listing municipal citation number(s) and/or bill account number(s) and amount(s) owed.

**NOTE:** Members may only deduct the debt amount identified by the Employee Indebtedness Program system.

- (2) complete an City of Chicago Employee Indebtedness Program Voluntary Wage Deduction Agreement and have the member sign the document.
  - (3) immediately forward the original City of Chicago Employee Indebtedness Program Voluntary Wage Deduction Agreement with all supplemental documents to the City of Chicago, Department of Finance, Indebtedness Unit.
  - (4) forward a photocopy to the Human Resources Division.
- c. The City of Chicago will begin deducting monies from the member's payroll check after receipt of the Indebtedness Payment Agreement and continue the deduction until the debt amount has been met.
4. **Payment Plan to City Department:** establish a payment plan with the appropriate City department.
  5. **Payment Plan with City Law Firm:** establish a payment agreement with the appropriate collection law firm that represents the City.
  6. **Bankruptcy:** provide a petition filed in Bankruptcy Court which lists all City debts as dischargeable debts.

**NOTE:** Municipal citation debt is not dischargeable under a Chapter 7 bankruptcy.

- G. Members who set up a voluntary payroll deduction agreement will not forestall any other enforcement action that the City would take against any other citizen.

**EXAMPLE:** For example, participation in a voluntary payroll deduction agreement does not mean that a vehicle will not be treated as boot eligible.

- H. **Department members who fail to come into compliance in the prescribed time frames, including failure to complete a payment plan, will be subject to additional disciplinary action, including discharge.** It is the member's responsibility to verify the totality of his or her debt(s) with the respective debt collection department(s).

- I. The following criteria will be used when reviewing a member's documentation to determine compliance or non-liability:

1. A receipt or computer inquiry printout from the appropriate collection department(s), indicating the citation number(s) or account number(s) in question, and the requested amount paid in full.
2. Canceled check(s) from the member's personal account payable to the appropriate collection department(s). Appropriate citation numbers and/or account numbers must be indicated on the check.
3. A copy of the City of Chicago Employee Indebtedness Program Voluntary Wage Deduction Agreement provided by the member for the full amount due, payable within 12 pay periods. The agreement must be signed by the Chicago Police Department, Finance Division Indebtedness liaison.
4. A copy of the payment contract from the appropriate City department.

5. A copy of the payment agreement with the appropriate collection law firm that represents the City of Chicago.

**NOTE:** The member must be current with his payments on a monthly basis to the appropriate collection law firm that represents the City to be considered in compliance. The City of Chicago, Department of Finance, will verify this information.

6. A computer inquiry printout from the City of Chicago, Department of Finance, indicating citation numbers and the license plate and/or driver's license number to which the citations were issued, if a member is contending that the municipal citations in question were issued to an individual other than himself.

**NOTE:** This printout should be submitted to the Human Resources Division, Administration Section, along with a copy of the member's driver's license showing a different driver's license number from that listed on the printout.

7. A copy of the court filing contesting the debt.

- J. The following documentation will not be acceptable in determining a member's compliance or non-liability:

1. Copies of uncanceled checks or money orders.
2. A To-From-Subject report submitted without accompanying documentation demonstrating compliance.
3. Documentation by a member stating that another driver was responsible for a citation. The registered owner of the vehicle, based upon the state license plate, is liable for the debt.

#### IV. PROCEDURES AND RESPONSIBILITIES

- A. Department members will:

1. sign and date two Notices of Indebtedness upon presentation by a supervisory member, keeping one copy for the member's records and immediately returning one to the presenting supervisor.
2. follow the procedures outlined in the Department directive entitled "**Summary Punishment**" when responding to the Summary Punishment Action Request (SPAR).
3. resolve their overdue debt to the City, in the manner specified in Item III-F of this directive.
4. be subjected to additional disciplinary action if they fail to resolve their overdue debt to the City within the time limit as specified in Item III-E.
5. obtain a receipt from the appropriate debt collection department when an overdue debt has been resolved.

**NOTE:** Members are responsible for ensuring that any receipts obtained from the City of Chicago, Department of Finance, accurately reflect payment for the citation number(s) listed on the Notice of Indebtedness. Any inconsistency, even if the correct amount was paid, will be deemed to be non-compliance if the receipt does not show payment for a specific citation(s) listed on the Notice. Similarly, receipts received from the Department of Water Management must accurately reflect the account number referenced on the Notice of Indebtedness. Members are advised to save their original receipts and other documentation for future reference.

6. **present photocopies of receipts, the Indebtedness Payment Agreement, the Notice of Indebtedness, and other documentation, within the time frame prescribed in Item III-E,**

to the **supervisor initiating the associated summary punishment, if available, or an alternate supervisor designated by the unit commanding officer.**

B. Supervisory members will:

1. be assigned to present each affected member with both copies of the Notice of Indebtedness.
2. secure the affected member's signature on both copies of the Notice of Indebtedness to acknowledge member's receipt of the document.

**NOTE:** If a member refuses to sign the Notice of Indebtedness, that fact will be entered as "Refused to Sign" on the appropriate signature line. A supervisory member will sign and date it on that same line. Members who are on furlough or medical absence will be served with the Notice of Indebtedness upon their return. If for other reasons, a member cannot be served with the Notice, that fact will be noted on the signature line and a supervisory member will sign and date the letter on that same line.

3. secure the affected member's signature on the Unit Signature Roster and forward the roster to the unit commanding officer. If a member refuses to sign the roster, the procedures listed in Item IV-B-2 will be followed.
4. sign and date the Notice of Indebtedness after it is presented to the affected member.
5. immediately return one signed Notice of Indebtedness to the Human Resources Division, Administration Section, Unit 123.
6. initiate Summary Punishment and present a Summary Punishment Action Request (SPAR) to the affected member following the procedures outlined in Department directive entitled "**Summary Punishment**" and **order the member to come into compliance within the time periods outlined in Item III-E.**
  - a. Investigating members will follow the SPAR Offense Table Guidelines and SPAR Matrix, located on the Bureau of Internal Affairs intranet website, when assessing the appropriate penalties for indebtedness being processed under the provisions of Summary Punishment.
  - b. The summary punishment will be processed to completion following the procedures outlined in Department directive entitled "Summary Punishment." The SPAR **will not be deleted** when a member resolves the overdue debt and comes into compliance.
7. **scan the photocopies of receipts, the Indebtedness Payment Agreement, the Notice of Indebtedness, or other documentation received from the subject Department member, and email them to [debt@chicagopolice.org](mailto:debt@chicagopolice.org), which is administered by the Human Resources Division, Administration Section, Unit 123, and copy the subject member within five (5) days of receipt.**

**NOTE:** If the supervisor will be unavailable to email the above referenced documents, then the supervisor will request that the unit commanding officer designate another supervisor to complete the necessary tasks associated with the subject member's indebtedness status.

8. if the member has not come into compliance after the time frame prescribed in Item IV-B-6, obtain a Log Number for a violation of Rule 6 - Disobedience of an order or directive, whether written or oral.

**NOTE:** The supervisor who initiated the summary punishment and ordered the member to come into compliance will be the complainant for the initiation of the Log Number or, in his absence, an alternate supervisor designated by the unit commanding officer.

- C. Unit commanding officers will ensure that:
1. members follow the procedures outlined in Item IV-A.
  2. supervisory members follow the procedures outlined in Item IV-B.
  3. if a member is detailed to another unit, that the Notice of Indebtedness is forwarded to the unit of detail, noting the date the letter was forwarded on both copies. Upon receipt of the letter, the commanding officer of the unit of detail will note the date received on both copies of the Notice of Indebtedness.
  4. the completed Unit Signature Roster and signed Notices of Indebtedness for each affected member are forwarded to the Human Resources Division, Administration Section, Unit 123
  5. an alternate supervisor is designated to perform the duties prescribed in IV-B-7 and 8, in the absence of any supervisor who initially presented the subject member with the Notice of Indebtedness.
- D. The Chicago Police Department, Finance Division, will:
1. receive and process the data file listing of indebted members from the City of Chicago, Department of Finance, and forward the processed documents to the Human Resources Division.
  2. serve as a liaison with the City of Chicago, Department of Finance, and advise unit timekeepers concerning the payroll deduction option.
- E. The Human Resources Division will:
1. receive a printed listing, identified by control date, of Department members owing overdue debt to the City of Chicago and three copies of the Notice of Indebtedness for each affected member.
  2. receive a Unit Signature Roster, by control date, identifying every member owing overdue debt to the City of Chicago by unit of assignment.
  3. distribute two copies of a member's Notice of Indebtedness letter to each affected unit along with the Unit Signature Roster.
  4. retain Notice of Indebtedness for the current and two previous control dates.
    - a. the original signed / refused Notice of Indebtedness which has been forwarded to the Human Resources Division from the individual units.
    - b. a copy of the receipts or other proof of compliance forwarded to the Human Resources Division by indebted members.
  5. track indebtedness of Department members by reviewing documentation submitted by members in accordance with the provisions outlined in this directive to determine compliance. If documentation establishes compliance, this fact will be entered in the indebtedness tracking system.
  6. identify Department members who have not demonstrated compliance.
  7. forward a report of members who are not in compliance to the City of Chicago, Department of Finance, Indebtedness Unit, for each control date.
  8. serve as a liaison with the City of Chicago, Department of Finance.
- F. The General Counsel to the Superintendent and the Office of Legal Affairs will be available to provide legal counsel concerning disciplinary investigations alleging indebtedness to the City.



(Items indicated by italics/double underline have been added or revised)

Authenticated by: PS

Garry F. McCarthy  
Superintendent of Police

13-126 MWK/PMD

**PHONE BOOK ENTRIES:**

1. **Department of Finance**  
City Hall - 121 N. LaSalle St, Room 107A  
[www.cityofchicago.org/finance](http://www.cityofchicago.org/finance)
2. **Department of Finance, Indebtedness Unit**  
312-744-8447
3. **Department of Water Management**  
333 South State Street Room 330  
312-744-4426

Welcome [REDACTED]

A# #13

Complimentary History Report

Report Date: 25 Feb 2015  
Report Time: 1:02 Hrs

Information Services Division  
Data Warehouse  
Produced by [REDACTED]

# Chicago Police Department

## Personnel Division

*\*Only for active personnel*

### Complimentary History

Name	Title	Star	Unit	Detail Unit	Emp Number
[REDACTED]	9111	50054	002		[REDACTED]

#### Achievements

Total No.

PRESIDENTIAL ELECTION DEPLOYMENT AWARD 2008	1
NATO SUMMIT SERVICE AWARD	1
2009 CRIME REDUCTION AWARD	1
COMPLIMENTARY LETTER	1
ATTENDANCE RECOGNITION AWARD	3
<b>TOTAL AWARDS</b>	<b>7</b>

Discussions

**BUREAU OF INTERNAL AFFAIRS  
RECORDS SECTION**

**25 FEBRUARY 2015**

**TO: COMMANDING OFFICER UNIT 121**

**FROM: RECORDS SECTION  
BUREAU OF INTERNAL AFFAIRS**

**SUBJECT: PREVIOUS SUSTAINED DISCIPLINARY HISTORY OF:**

[REDACTED]		----	002
NAME	(LAST, FIRST)	STAR	UNIT
FEMALE	BLACK	[REDACTED]	
SEX	RACE	EMPLOYEE#	

**REFERENCE: COMPLAINT REGISTER/ LOG NUMBER 1072847**

**THE PREVIOUS SUSTAINED DISCIPLINARY HISTORY OF THE SUBJECT  
ACCUSED HAS BEEN REQUESTED IN YOUR NAME BY:**

AGENT	BRECKENRIDGE	8099	[REDACTED]	121
RANK	NAME	STAR	EMPLOYEE#	UNIT

**RELATIVE TO A SUSTAINED FINDING IN THE INVESTIGATION OF THE  
ABOVE REFERENCE COMPLAINT LOG NUMBER.**

**THE RECORDS SECTION, BUREAU OF INTERNAL AFFAIRS, DISCLOSED  
THE FOLLOWING DISCIPLINARY ACTION ADMINISTERED TO THE  
SUBJECT ACCUSED FOR THE PAST FIVE(5) YEARS.**

**VERIFIED/PREPARED BY:**

**OFFICER DINA MARKHAM #19005**

**FOR: COMMANDING OFFICER  
RECORDS SECTION  
BUREAU OF INTERNAL AFFAIRS**

**NONE ☐**

**SEE ATTACHED ☒**



# Chicago Police Department

Internal Affairs Division



## SPAR HISTORY REPORT (Sustained Findings)

Employee#	Name	Star#	Unit	Position	Sex	Race	Birth Date	Date of Appointment
[REDACTED]	[REDACTED]		002/-	CROSSING GUARD	F	BLACK	[REDACTED]	29-APR-2003

History : Total No. SPAR's: 2

Log #	Incident Date	Completed Date	Disciplinary Action	Transgression Type	Suspension Dates
538079	13-JAN-2015	13-JAN-2015	NO DISCIPLINARY ACTION	022B - INDEBTEDNESS TO THE CITY	
536625	18-SEP-2014	07-OCT-2014	NO DISCIPLINARY ACTION	022B - INDEBTEDNESS TO THE CITY	

For Official Police Purposes Only! This information is confidential and should not be disseminated for reasons other than its intended purpose.  
CLEAR, Personnel Suite: Automated SPAR Application Print Date and Time: 25-FEB-2015 11:38:25 Printed By [REDACTED]

1 of 1

CPD 0268793

Bureau of Internal Affairs  
Investigations Division  
General Investigation Section

25 February 2015  
CR#1072847

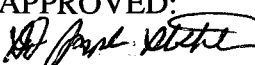
TO: Commanding Officer  
Investigations Division  
General Investigations Section

FROM: Sergeant Joseph E. STEHLIK #1945  
Investigations Division  
General Investigations Section

SUBJECT: Penalty Recommendations

The Reporting Sergeant reviewed the accused complimentary history, disciplinary history and the evidence gathered in the investigation. Upon taking all the information into consideration, the Reporting Sergeant recommends that:

Accused #1 [REDACTED] Unit 002, be  
**suspended for a period of two (2) days.**

APPROVED:  
 #1945 25 Feb 15  
Case Management Supervisor – Joseph E. STEHLIK #1945  
Sergeant  
Bureau of Internal Affairs – General Investigations

**NOTIFICATION OF CHARGES/ALLEGATIONS**

CHICAGO POLICE DEPARTMENT

GIVEN TO ACCUSED

DATE

TIME

3-17-15

9:03 AM

NAME OF ACCUSED

RANK

STAR NO.

EMPLOYEE NO.

UNIT OF ASSIGNMENT

Cross Guard 50054

002

The law provides that if you are to be charged with a criminal offense or if the Department seeks separation, you are to be advised in writing of the specific illegal or improper acts alleged against or attributed to you.

Furthermore, Department policy provides that you have a right to be advised in writing of the names of complainants and allegations against you prior to any questioning of you concerning the allegation regardless of the nature of the allegation and even if the allegation is such that it will not result in the filing of criminal charges or the filing of separation charges.

Accordingly, you are advised that the following allegations have been made against you:

**COMPLAINANT(S)**

1. Lieutenant Scott McLAIN #328, Unit 002

2.

3.

4.

**Allegation #1 SUSTAINED**

It is alleged by Lieutenant Scott McLAIN #328, Unit 002, that the accused Crossing Guard Employee [REDACTED], received a written order – Notice of Indebtedness form, referencing Employee Resource Order E01-07, on 18 September 2014 and failed to come into compliance within 30 days of being notified of her Indebtedness to the City of Chicago.

Violation of Rule 2 – Any action or conduct which impedes the Department's efforts to achieve its policy or goals or brings discredit upon the Department – In that on 18 September 2014, the accused received a written order – Notice of Indebtedness form, and failed to come into compliance within 30 days of being notified of her indebtedness to the City of Chicago.

Violation of Rule 6 – Disobedience of an order or directive whether written or oral – In that the accused violated Employee Resource Order E01-07, IV,A,6 on 18 October 2014 by not presenting photocopies of receipts within the time frame prescribed in Item III-E (30) days to the Supervisor initiating the associated Summary Punishment, or an alternate Supervisor designated by the Unit Commanding Officer (att#12).

I hereby acknowledge receipt in writing of the charges or allegations against me.

Signature

**WITNESSES**

P. H. [Signature] #8099

**DISTRIBUTION:****COMPLAINT LOG INVESTIGATION**

Original to investigator's file.

Copy to accused member.

COMPLAINT LOG NO. TYPE - CR

1072847

ATTACHMENT NO.

14

**NOTIFICATION OF CHARGES/ALLEGATIONS**

CHICAGO POLICE DEPARTMENT

GIVEN TO ACCUSED

DATE

3-17-15

TIME

9:03 AM

NAME OF ACCUSED

RANK

STAR NO.

EMPLOYEE NO.

UNIT OF ASSIGNMENT

Cross Guard 50054

002

The law provides that if you are to be charged with a criminal offense or if the Department seeks separation, you are to be advised in writing of the specific illegal or improper acts alleged against or attributed to you.

Furthermore, Department policy provides that you have a right to be advised in writing of the names of complainants and allegations against you prior to any questioning of you concerning the allegation regardless of the nature of the allegation and even if the allegation is such that it will not result in the filing of criminal charges or the filing of separation charges.

Accordingly, you are advised that the following allegations have been made against you:

**COMPLAINANT(S)**

1. Lieutenant Scott McLAIN #328, Unit 002

2.

3.

4.

RECOMMENDATION: The accused be suspended for a period of two (2) days.

I hereby acknowledge receipt in writing of the charges or allegations against me.

Signature

**WITNESSES**

P.A. Chris Korman #8099

**DISTRIBUTION:****COMPLAINT LOG INVESTIGATION**

Original to investigator's file.

Copy to accused member.

COMPLAINT LOG NO. TYPE - CR

1072847

ATTACHMENT NO.

Bureau of Internal Affairs  
Investigations Division  
General Investigations Section


17 March 2015  
Log#1072847

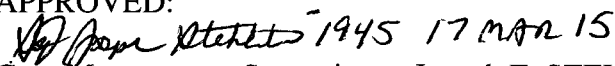
TO: Commanding Officer  
Investigations Division  
General Investigations Section

FROM: Police Agent Charles BRECKENRIDGE #8099  
Investigations Division  
General Investigations Section

SUBJECT: Approval of Log Investigation #1072847

The attached Log investigation has been completed and is submitted for your approval.

  
Police Agent Charles BRECKENRIDGE #8099  
Investigations Division  
General Investigations Section

APPROVED:  
  
Case Management Supervisor – Joseph E. STEHLIK #1945  
Sergeant  
Bureau of Internal Affairs - General Investigations



# SUMMARY REPORT DIGEST

## CHICAGO POLICE DEPARTMENT

LOG NO  
1072847TYPE  
CRDATE OF REPORT  
17-MAR-2015

INSTRUCTIONS: To be used in all cases that are to be classified as either: EXONERATED, UNFOUNDED, NOT SUSTAINED, NO AFFIDAVIT, or in SUSTAINED cases where the Disciplinary Recommendation does not exceed Five (5) DAYS SUSPENSION.

TO: DEPUTY SUPERINTENDENT, BUREAU OF PROFESSIONAL STANDARDS  
ATTENTION: CHIEF, INTERNAL AFFAIRS DIVISION

FROM - INVESTIGATOR'S NAME	RANK	STAR NO	EMPLOYEE NO	UNIT ASSIGNED	UNIT DETAILED
BRECKENRIDGE, CHARLES	9174	8099		121	

REFERENCE NOS.(LIST ALL RELATED C.L., C.B., I.R., INVENTORY NOS., ETC., PERTINENT OF THIS INVESTIGATION)

INCIDENT ADDRESS	DATE / TIME:18-SEP-2014 10:09	BEAT: 225
------------------	-------------------------------	-----------

### ACCUSED

NAME	RANK	STAR NO	EMP NO	UNIT ASSIGNED	UNIT DETAILED	SEX/RACE	DOB	APPOINTED DATE	ON DUTY ?	SWORN ?
NICHOLS, MONIKA L	9111			002		F / BLK		29-APR-2003	NO	NO

### REPORTING PARTY

NAME	ADDRESS*	CITY STATE	TELEPHONE	SEX / RACE	DOB / AGE
MC LAIN, SCOTT	RANK: 9173, STAR NO: 328, EMP N			M / WHI	/ 48

### VICTIMS

NAME	ADDRESS*	CITY STATE	TELEPHONE	SEX / RACE	DOB / AGE
------	----------	------------	-----------	------------	-----------

### WITNESSES

NAME	ADDRESS*	CITY STATE	TELEPHONE	SEX / RACE	DOB / AGE
------	----------	------------	-----------	------------	-----------

\* IF CPD MEMBER, LIST RANK, STAR, EMPLOYEE NOS. IN ADDRESS, PAX/BELL IN TELEPHONE BOX.

### ALLEGATIONS

NOTE: Complaint Log "Type" is classified CR – Sworn Affidavit not required.

Accused #1 Crossing Guard, Unit 002

Allegation #1 It is alleged by Lieutenant Scott McLAIN #328, Unit 002, that the accused Crossing Gua received a written order – Notice of Indebtedness form, referencing Employee Resource Order E01-07, on 18 September 2014 and failed to come into compliance within 30 days of being notified of her Indebtedness to the City of Chicago.

## SUMMARY

This investigation was initiated by Lieutenant Scott McLAIN #328, Unit 002, on 6 December 2014, relative to Crossing Guard [REDACTED] receiving a Notice of Indebtedness form on 18 September 2014, and failing to pay her debt within the allotted thirty (30) day time frame (att#4,5). Additionally, it should be noted that no Sworn Affidavit was required in that the complainant and accused are both Department members (att#3). Also, the accused was served with her ten (10) day notice per the Agreement between the City of Chicago and the Public Safety Employees Union, Unit II (att#7). Crossing Guard [REDACTED] received SPAR #536625 on 7 October 2014 with a recommended penalty of "No disciplinary action" (att#4). After signing the Notice of Indebtedness form on 18 September 2014, [REDACTED] failed to come into compliance within 30 days of being notified of her indebtedness, in violation of Employee Resource E01-07 (att#4,12). She then received a Notice of Indebtedness for the same tickets on 13 January 2015 for failing to come into compliance since 18 September 2014 (att#6). For this infraction she received SP [REDACTED] (att#13). [REDACTED] finally paid her debt on 13 January 2015 by signing a Voluntary Payroll Agreement with the City of Chicago (att#10). She submitted the documents as proof of payment to the Reporting Agent on 13 January 2015. (att#9,10). The document was time and date stamped by the Human Resource Division (att#10).

A formal statement was taken from [REDACTED] on 25 February 2015, relative to the allegation [REDACTED] waived her right to counsel. [REDACTED] related that she knew of the Department's policy against indebtedness and offered no excuse for paying late. A Pre-Disciplinary Hearing was conducted with [REDACTED] on 17 March 2015 at 0903 hours, at the Bureau of Internal Affairs Headquarters. Per her contract she was notified of the accusations against her, and given the opportunity to answer said accusations (att#14). She was also allowed to view pertinent evidentiary documents. The recommendation was that she be suspended for a period of two (2) days (att#13). [REDACTED] agreed with the penalty and offered no additional evidence (att#13).

## ATTACHMENTS

INVESTIGATIVE REPORTS - SUPPORTING ALLEGATIONS LIST ATTACHMENTS NUMBER	INVESTIGATIVE REPORTS - SUPPORTING ACCUSED MEMBERS(S) LIST ATTACHMENTS NUMBER:	PHYSICAL EVIDENCE LIST ATTACHMENTS NUMBERS:	TOTAL NUMBER OF ATTACHMENTS SUBMITTED WITH THIS FILE:
5,6,9,10,12	None	10	13

## FINDINGS - RECOMMENDATIONS

See Summary Report Digest page two.

DATE INITIATED  
(Date incident was received for investigation)

10-DEC-2014

DATE COMPLETED (Date of this report)

17-MAR-2015

ELAPSED TIME  
(Total time expressed in days)

97

Investigator will initiate the Command Channel Review form by  
completing the Investigator's Section.

INVESTIGATOR'S SIGNATURE

P. A. [Signature] #8099

IF NECESSARY, USE AN 8 1/2 x 11" SHEET OF WHITE PAPER TO CONTINUE ANY ITEM.

**FINDINGS: (Cont.)**

Accused #1 Crossing Guard [REDACTED] Unit 002

Allegation #1 **SUSTAINED** – Violation of Rule 2 – Any action or conduct which impedes the Department's efforts to achieve its policy or goals or brings discredit upon the Department – In that on 18 September 2014, the accused received a written order – Notice of Indebtedness form, and failed to come into compliance within 30 days of being notified of her indebtedness to the City of Chicago.

**SUSTAINED** - Violation of Rule 6 – Disobedience of an order or directive whether written or oral – In that the accused violated Employee Resource Order E01-07, IV,A,6 on 18 October 2014 by not presenting photocopies of receipts within the time frame prescribed in Item III-E (30) days to the Supervisor initiating the associated Summary Punishment, or an alternate Supervisor designated by the Unit Commanding Officer (att#12).

**RECOMMENDATION:**

The supervising Sergeant reviewed the accused complimentary and disciplinary histories and the evidence gathered in the investigation, prior to making a recommendation for disciplinary action.

It is recommended that Crossing Guard [REDACTED] Unit 002, be suspended for a period of two (2) days.

# Attachments CR#1072847

No.	Type	No. of Pages	Narrative
1	FACE SHEET		
2	CONFLICT CERTIFICATION		
3	SWORN AFFIDAVIT FROM COMPLAINANT/WITNESS	1	Sworn Affidavit, "Not Required"
4	INITIATION REPORT	1	Initiation Report of LT. Scott McLAIN #328, Unit 002
5	INDEBTEDNESS NOTIFICATION FORM	2	Unit Signature Roster and Indebtedness Form Signed 18 September 2014
6	INDEBTEDNESS NOTIFICATION FORM	2	Unit Signature Roster and Indebtedness Form Signed 13 January 2015
7	ADMINISTRATIVE PROCEEDINGS RIGHTS	3	Administrative Rights and Related Documents per Unit II Agreement (10 day notice)
8	NOTIF OF CHARGES/ALLEGATIONS - ADM PROC RIGHTS (STATUTORY)	2	Accused Served with Allegations on 13 January 2015
9	ADMINISTRATIVE PROCEEDINGS RIGHTS	8	Statement of Accused Crossing Guard [REDACTED] and Related Documents
10	REPORT (OTHER)	1	Voluntary Payroll Deduction Agreement signed by [REDACTED]
11	REPORT (OTHER)	1	CLEAR Personnel Check for [REDACTED]
12	DEPARTMENT DIRECTIVE OR GENERAL ORDER	7	Employee Resource E01-01, titled Indebtedness to the City of Chicago
13	REPORT (OTHER)	4	Penalty Package
14	PRE-DISCIPLINARY HEARING OUTCOME	2	Pre-Disciplinary Hearing